

CITY OF SEATTLE

RESIDENTIAL SOLID WASTE SERVICES

REQUEST FOR PROPOSALS

 **SEATTLE PUBLIC UTILITIES**

Amendment 2
January 27, 1999

SEATTLE RESIDENTIAL SOLID WASTE SERVICES

Summary Of Request For Proposals

Service Description

The City of Seattle (the City) is requesting Proposals for the collection of residential garbage and yard waste and the collection and processing of residential recyclables, ~~yard waste~~, and food waste. Qualifying Proposals must include collection services for all four waste streams. Processing Proposals are optional and may not be submitted without a collection Proposal. The City may or may not implement the food waste collection and processing component.

This Request for Proposals (RFP) designates three geographic residential areas. Proposers are required to submit proposals for collection of all waste streams from all areas, but no contractor will be awarded a contract for collection in more than two areas. The City may choose to award contracts that include processing in all three areas.

Schedule

All Proposers must submit a Letter of Intent by November 24, 1998. The format for the Letter of Intent is available on the RFP website or by contacting the Project Manager. Proposals are due by **2:00 p.m., January 29/February 12, 1999**. The City plans to select contractors by June 1999 and sign contracts by August 1999. Contracted services will begin April 1, 2000 and extend through March 31, 2007. The City will retain an option to extend the contracts for two additional one year terms to March 31, 2008 and to March 31, 2009.

City Contact

All inquiries about this RFP must be made in written form (including mail, email or fax) to the Project Manager:

The City of Seattle, Seattle Public Utilities
Attention: Ed Steyh, Project Manager
Room 505 Dexter Horton Building
710 Second Avenue
Seattle, Washington 98104-1719

Telephone: 206-684-7645
Fax: 206-684-8529
Email: ed.steyh@ci.seattle.wa.us

RFP website - <http://www.ci.seattle.wa.us/util/planning/swcontracts/>

Unless authorized by the Project Manager, no other City official or employee is empowered to speak for the City with respect to this RFP. Proposers who contact other City officials or employees in regard to this RFP may be disqualified.

The City reserves the right to reject any and all Proposals and to decline to award a contract for these services. The City will bear no responsibility for costs incurred in preparation of responses to this RFP.

9. Opportunities for contractor innovation
10. Reduced environmental impacts (such as, number of trucks and facility odors)
11. Optimal risk allocation

Solid Waste Policies

The RFP and service contracts are also guided by new Seattle Solid Waste Plan: *On the Path to Sustainability*. The new Plan was adopted by the City Council in August 1998 and provides solid waste policies and goals to guide future solid waste services and programs. The Solid Waste Plan is available from the City and can be accessed through the solid waste planning website at <http://www.ci.seattle.wa.us/util/planning>.

RFP and Proposal Approach

This RFP is based on a two-prong approach, inviting both *comparable* and *innovative* Proposals to fulfill the City's RFP Principles:

1. **Base Proposal** - All Proposers must submit a Base Proposal that covers a prescribed Base Service as described below in **Section C** and in greater detail in **Chapter II - Base Services** and **Appendix A - Solid Waste Collection [and Processing] Contract**. This Base Service was developed by the City as a "rational" system that would meet the RFP principles, including efficiency, cost, and customer service.
2. **Alternative Proposals** - The City also welcomes Alternative Proposals with variations from the Base Services that would provide lower system costs, increased efficiency, reduced impacts, better customer service and/or other benefits to the City and residents.

Under this design, Proposals will have both required and optional components:

- All Proposers *must* submit a Base Proposal covering **the collection** of *all waste streams* in the manner described below under Base Services.
- Proposers have the *option* of submitting **processing** proposals along with collection proposals for ~~yard waste~~, recyclables and/or food waste.
- Proposers have the *option* of submitting **Alternative** Proposals. The City welcomes alternatives to the Base Services, from minor revisions in collection service to major transfer system changes.

C. Base Proposals

Chapter II - Base Services describes a universal Base Service to which all Proposers must respond, including:

- **Contract Collection Areas** - Proposers are required to submit Proposals for service in all five combinations of the three collection areas for North Seattle, Central Seattle, and South Seattle:
 - ◊ North Seattle alone,

- ◇ Central Seattle alone,
- ◇ South Seattle alone,
- ◇ North and Central Seattle combined, and
- ◇ South and Central Seattle combined.

No contractor will be awarded collection for more than two of three collection areas.

- **Same Day Collection** - Contractors will collect all materials within each collection route on the same day each week with an alternating collection schedule - garbage collection and recyclables collection one week, and garbage collection and yard waste collection the next week.
- **Commingled Recycling Collection** - Paper, plastic, tin, and aluminum will be collected from a commingled container with glass collected from a separate container.
- **Food Waste and Soiled Paper Collection** - Within the first four years of the contract, the City, at its sole discretion, may direct the Contractors to provide services for the weekly collection and/or processing and marketing of food waste and soiled paper from customers receiving garbage can service.
- **Recycling, ~~Yard Waste~~, and Food Waste Processing and Marketing-** In the Base Proposal, the City also welcomes *optional* proposals for processing of recycling, yard waste, and/or food waste. Proposers may submit integrated prices for processing *with* collection or separate processing-only prices, but all Proposals must include collection services. One contractor could process all of the recyclables, ~~yard waste~~, and/or food waste from potentially all collection areas.

A full description of these Base Services is contained in **Chapter II - Base Services** and in **Appendix A - Solid Waste Collection [and Processing] Contract**.

D. Alternative Proposals

Chapter III - Alternative Proposals describes the framework for developing and proposing alternatives to the Base Services including changes to the contract specifications, the proposed system operations, the methods of payment or other conditions. Alternatives should be based on superior benefits to the City and residents over the described Base Services.

E. Background on Seattle's Customers

The City of Seattle has a population of approximately 520,000 and covers 83 square miles. Garbage collection services are provided to approximately 147,300 accounts (structures), with 141,900 receiving can service and 5,400 receiving detachable container service. Over

B. Processing Areas

Along with the collection Proposals, Proposers may submit Proposals for processing the recyclables, ~~yard waste~~, and/or food waste collected in each collection area. In addition, optional Proposals can be submitted for processing waste streams from outside the proposed collection area. A contractor could be awarded the processing of all of the recyclables, ~~yard waste~~, and/or food waste from potentially all three collection areas.

C. Collection Services and Customers

Collection Proposals will cover *all* collection services in each collection area. The City designates six types of collection services:

- **Garbage Can** service can be requested by any account, regardless of structure type or size. Most of the can accounts have four or less living units (with each unit receiving an individual can). There are 142,000 can accounts with 93% served by one 32-gallon can or less.
- **Garbage Detachable Container** service can be requested by any account, regardless of structure type or size. Most detachable container accounts have five or more living units (with one detachable container for the account). There are 5,400 detachable container accounts with 60% served by a two-cubic yard container or smaller collected once per week.

Note: The City has the option of switching all residential *detachable container* accounts to commercial collection firms. (This RFP requires two price Proposals for residential garbage collection: (1) a Proposal for all residential collection (cans and detachable containers) and (2) a Proposal for collection of only residential can customers).

- **Curb/Alley Recycling** service has historically served accounts with four or less living units. The new contractors will provide curb/alley recycling containers to *all can premises*, except accounts currently receiving centralized apartment recycling. In addition, contractors are encouraged to identify residential structures currently with centralized apartment recycling that would be better served by curb/alley service. At the City's option, the contractor will provide curb/alley service to interested small businesses (that generate less than 90 gallons of garbage per week).
- **Centralized Apartment Recycling** service has historically served accounts with five or more premises. The program serves 2,600 accounts or about half of the garbage detachable container accounts. The City has established a goal of signing-up 80% of multifamily buildings by the year 2000 and has proposed mandatory sign-up if the goal is not met. Contractors will be expected to work with the City to increase multifamily sign-ups. The new contractors are also encouraged to identify any curb/alley accounts that would be better served by centralized apartment recycling.

6. **Service Levels** -The Contractors will have the ability to provide the type of recycling collection service that best meets the needs of a structure rather than the present situation in which structures with one to four units receive only curb/alley service and structures with five or more units receive only centralized service.
7. **Small Business Recycling** - At the City's option, Contractors will provide curb/alley collection of recyclable material from small businesses (those businesses that produce the equivalent of up to one 90 gallon container of garbage per week).

H. Food Waste and Soiled Paper Collection

The following conditions apply to food waste collection under the Base Proposal, if implemented by the City:

1. **Weekly Collection** - At the City's option, Contractors will provide services for the weekly collection of separated food waste and soiled paper to all requesting customers. This option will not be extended to customers receiving detachable container service.
2. **Transfer Location**- If the Proposer is not submitting a processing Proposal, it should assume that it will deliver collected material to a facility located within the City of Seattle. Separated food waste *cannot* be tipped at the City's North Recycling and Disposal Station.
3. **Containers** - Contractors will supply and deliver leak-proof containers for food waste and soiled paper collection to all requesting residents.
4. **Implementation Timing** - The City will retain the option of implementing food waste collection - with the proposed prices - until March 31, 2004. The City will notify the Contractors at least six-months before desired implementation.

I. Disposal and Processing

The following conditions apply to disposal and processing under the Base Proposal:

1. **Garbage Disposal** - All residential garbage will be long-hauled by Washington Waste Systems to the Arlington Landfill.
2. **Yard Waste Processing** - The City will short-haul all residential yard waste from the South Recycling and Disposal Station to the City's designated yard waste processing facility.
3. **Recycling, Yard Waste, or Food Waste Processing *with* Collection** - In the Base Proposal, Proposers may submit optional operations and pricing for processing *with* collection of recyclables, yard waste, and/or food waste and soiled paper.
4. **Recycling, Yard Waste, or Food Waste Processing-only** - Proposers also have the option of submitting processing-only prices in the Base Proposal for entire city waste stream of recyclables, yard waste and/or food waste, but all Proposals must also cover collection services.

Chapter III - Alternative Proposals

The City welcomes Alternative Proposals for collection and processing which result in a more efficient system, reduce environmental impacts, provide better customer service, and/or result in lower overall system costs.

The City has chosen two-prong approach for this RFP:

1. Requiring that all Proposals cover a prescribed Base Service level (described in **Chapter II - Base Services**) and
2. Requesting Alternative Proposals to the Base Service level that would provide superior benefits to the City and residents (described in this chapter).

Alternatives Proposals can range from minor revisions to collection service to major transfer system changes. The City anticipates at least three general types of Alternative Proposals: alternative collection services, alternative transfer and processing systems, alternative payment methods. Specific examples are provided below for illustrative purposes only and are not intended to be all-inclusive or preferred.

Alternative collection services

The City encourages proposed changes to the Base Services or contract specifications which would lower Proposal costs, increase recycling or increase customer satisfaction, such as:

- Variations in collection frequencies or methods of collection;
- A different mix of recyclables than identified in the Base Service level;
- Vegetative food waste (as opposed to all food waste) collected ~~and processed~~ with yard waste;
- Changing the manner of collection service or collection performance requirements to reduce overall price;
- Different collection boundaries; or
- Providing more services to customers without significantly increasing costs.

Alternative transfer or processing systems

The City encourages proposed changes to transfer, processing or disposal that would lower total system costs, increase overall efficiency or increase diversion, such as:

- Bypassing transfer stations with garbage loaded directly on the train or yard waste delivered directly to a processing facility;
- Transferring some garbage or yard waste loads at private facilities; or
- Cooperative public-private agreements or financing to develop food waste transfer and processing.

Alternative payment methods

The City encourages proposed changes to the method of contractor payment, such as

- the method of base year payment,
- the levels or methods for fines or withholding payments, or
- the method of annual payments adjustment.

Prohibited alternatives

There are a few specific provisions that must be followed for acceptable Alternative Proposals:

1. Yard waste or food waste cannot be tipped at the City's North Recycling and Disposal Facility.
2. Yard waste and recyclables that are separated by the customer can not be collected or mixed with garbage.
3. Collected garbage can not be diverted from the City's contracted landfill.
4. Collected yard waste can not be diverted from the City's designated processing facility.
5. The Human Rights, Prevailing Wage, Insurance and Default/Performance Bond requirements cannot be waived.

For Proposals that would require changes to the City's contract with Washington Waste Systems (WWS) for garbage long haul and disposal (such as garbage loaded directly onto the train from individual collection trucks), the City welcomes proposed amendment language and potential changes in contract cost that would be acceptable to WWS. (The WWS contract is available on the RFP web site at www.ci.seattle.wa.us/util/planning/swcontracts/.)

Evaluation of Alternatives

The City is looking for Alternative Proposals that offer reduced overall system costs, superior system efficiency, improved customer service, and/or reduced environmental impacts. Instructions for submitting Alternative Proposals are provided in **Chapter V - Proposal Instructions**. Proposals will be evaluated specifically under the RFP principles in **Chapter I - Overview** and the Evaluation Criteria in **Chapter IV - Selection Process**. If the City concludes that an Alternative Proposal offers superior benefits, then the City could require all finalists to propose a price for that alternative under Final and Best Offers.

Chapter IV - Selection Process

The City has developed a review process built on specific review phases and flexibility within the phases for selecting final and winning Proposals. The City has established specific criteria to guide the evaluation but does not anticipate using a weighted ranking system. The selection process is expected to take four months after Proposals are submitted. Contract negotiations are projected to be completed in 1-2 months, leaving 8 months for implementation with new services beginning April 2000.

A. Proposed Schedule

The Director of the Seattle Public Utilities has set the following Proposed schedule for receipt and review of Proposals. The schedule may be changed at the City's discretion. Any Proposal may be rejected during any of the phases listed below.

<u>ACTION</u>	<u>PROPOSED DATE</u>
<i>Phase 1 - RFP Distribution and Information</i>	
Advertise and Distribute Request for Proposals	October 30, 1998
Questions for Proposers' Conference due	November 13, 1998
Proposers' Conference	November 20, 1998
Letters of Intent due	November 24, 1998
Last day for Proposers' questions	December 11, 1998
PROPOSALS DUE	2:00pm, January 29February 12, 1999
<i>Phase 2 - Initial Proposal Review</i>	
Clarification requests by the City	February 22, 1999
Clarification responses by Proposers due	March 8, 1999
Presentation questions from City (<i>City's option</i>)	March 15, 1999
Presentations by Proposers (<i>City's Option</i>)	March 23, 1999
<i>Phase 3 - Final and Best Offers</i>	
Notification of finalists	April 5, 1999
Final and Best request by the City	April 5, 1999
Final and Best offers due from finalists	May 3, 1999
Interview finalists	May 18, 1999
<i>Phase 4 - Selection and negotiations</i>	
Notification of selected contractors	June 4, 1999
Contract Execution	July, 1999
Service Begins	April 1, 2000

Specifically, Proposers will be evaluated on:

- Litigation history,
- Financial strength,
- Successful experience in other jurisdictions,
- Database management experience,
- Customer complaint and resolution,
- References from jurisdictions in which the Proposer operates,
- Environmental performance, and
- Clarity and responsiveness of the Proposal.

2. Proposed Operations (30%) - As stated in the solid waste values and principles listed above, the City seeks innovative and responsive Proposals that improve system efficiency, keep costs down, allow improved access to services, meet customer needs, increase recycling diversion, reduce impacts on public and environmental health, and provide long-term service stability.

Specifically, Proposers will be evaluated on how well they meet these goals and needs with the specific proposed systems, including:

- Garbage collection vehicles, procedures, and containers;
- Recycling collection vehicles, procedures and containers;
- Yard waste collection vehicles, procedures;
- Food waste collection vehicles, procedures and containers;
- Relevant transfer operations;
- ~~Relevant yard waste composting facility operations, impacts and permitting;~~
- Relevant recycle materials processing facility operations, impacts and permitting;
- Relevant food waste composting facility operations, impacts and permitting;
- Utilization of Women and Minority Business Enterprises and small businesses; and
- Employment practices.

3. Proposed Customer Implementation, Outreach and Relations (15%) - The City seeks Proposals that would proactively address customer needs, minimize customer confusion and complaints, and increase recycling and yard waste diversion.

Specifically, Proposers will be evaluated on:

- Workability of proposed implementation plan,
- Plan for providing public information to residents,
- Experience with other implementations,
- Samples of public information provided to residents,
- Flexibility to change plan as needs arise,
- Strategies for increasing diversion through recycling and yard programs, and
- Proposed performance standards and monitoring for customer relations and quality of service.

3. **Proposers' Conference (*optional*)** - The City will hold a Proposers' Conference on November 20, 1998, from 1:30 - 5:00 p.m. at Seattle Center in Conference Room H of the Center House.
4. **Service Area Visits (*optional*)** - Proposers may visit the collection areas and transfer facilities and identify customer structures. Proposers must initiate their own inspections and research. Proposers must contact the project manager to schedule visits to the City's transfer facilities.

B. Submitting Proposals

All submitted Proposals are required to cover the collection of garbage, yard waste, recyclables and food waste. Optional Proposals can be submitted for an offer to collect, process and market yard waste, recyclables and at the City's option to collect, process and market food waste.

1. **Deadline** - All Proposals, with all required copies, must be received by the Project Manager, Ed Steyh, at the address listed above, on or before **2:00 p.m. on ~~January~~ [29 February 12](#), 1999**.
2. **Copies** - Proposers will compile and submit one signed original plus 15 collated copies of their Proposal. Please use recycled paper and double sided printing. You may make a machine reproduction of any forms - *from the original hard copies* - and submit the reproduced forms with your Proposal. Forms that are downloaded on-line by proposers will *not* be accepted. All price forms must be on green paper and forms for Alternative Proposals must be submitted on yellow paper.
3. **Format** - Proposals must respond to all required and relevant questions (see **Chapter VI - Proposal Questions**) and complete all required and relevant forms (see **Chapter VII - Proposal Forms**). Proposers will list each evaluation question before the corresponding response and maintain the order and numbering of the questions from the RFP. Completed forms should be included at the end of each relevant section, as described below. **All proposals must be clearly organized and labeled in seven separate sections:**

Section 1. Summary

In Section 1 of the Proposal, Proposers will briefly outline:

- the strengths of Proposer,
- the Base Service Proposal,
- any Alternative Proposals,
- the benefits of the proposed services.

Section 2. Certification

In Section 2, Proposers will complete, sign, and authorize **Form 1 Proposers Commitment** and **Form 2 Surety's Intent**.

Section 3. Background

In Section 3, Proposers will describe ownership, key staff, and past performance, including:

- a) Responses to all background questions in **Chapter VI - Proposal Questions, Section A** and
- b) **Forms 3 and 4** listing a key contact and describing principle staff.

Section 4. Proposed Operations for Base Services

In Section 4, Proposers will describe the relevant proposed operations, equipment, staff and facilities, including:

- a) Responses to all operations questions in **Chapter VI - Proposal Questions, Section B**;
- b) Five versions (one for each collection area) of **Form 5** describing proposed vehicles and operations;
- c) **Forms 6-7 and 8** describing proposed facility use (If applicable); and
- d) Five versions (one for each collection area) of **Form 9** describing all subcontracted operations.

Section 5. Proposed Implementation and Customer Relations

In Section 5, Proposers will describe proposed outreach, communication methods, and enforcement, including complete responses to all questions in **Section C of Chapter VI - Proposal Questions**.

Section 6. Proposed Prices for Base Services

In Section 6, Proposers will list all required prices and any desired optional prices, including:

- a) Any narrative required to explain prices;
- b) Five versions (one for each collection area) of **Form 10** with *all* collection prices and any desired processing prices *on green paper*;;
- c) **Form 11** with citywide processing prices (optional) *on green paper*, and
- d) **Form 12** with prices for other services *on green paper*.

firms or for the proposing joint venture. *[If the proposing entity is a new joint venture with insufficient history for requisite financial statements, then submit financial statements for each company in the joint venture. If Proposers wish to protect any of these statements from public disclosure, they should clearly label the statements as proprietary.]*

6. Operational experience -- Answer questions a - e below describing your firm's relevant experience. For each questions provide the following detailed information:

- duration of the program;
- collection systems;
- annual tonnage;
- number of structures and units served;
- problems in establishing and providing service;
- experience in implementing changes;
- actions taken to resolve problems;
- experience in providing customer service;
- average daily complaint rate (including missed collections);
- evidence of customer and jurisdiction satisfaction; and
- reference contacts at jurisdiction.

a) Residential garbage collection from cans and detachable containers.

b) Residential collection of yard waste ~~(include transfer, processing and marketing of yard waste if Proposal includes this aspect).~~

c) Residential collection of recyclable materials from single-family structures (curb/alley collection) and multi-family structures (include transfer, processing and marketing of recyclables if Proposal includes this aspect).

d) Residential collection of food waste (include transfer, processing and marketing of food waste if Proposal includes this aspect).

e) Collection of residential and/or commercial garbage as a contract collection firm.

7. Commercial experience -- The City is presently negotiating collection contracts with the two collection firms providing commercial garbage collection in the City. If these negotiations are not successful the City may negotiate for commercial garbage collection with the successful Proposers for this Contract. Provide the relevant bulleted information requested in question 6 above, for each of the following services:

a) Experience collecting commercial garbage from cans, detachable containers and roll-offs.

Experience collecting commercial construction, demolition and land clearing waste.

16. Food waste transfer -- Describe fully the proposed transfer systems (if proposing food waste transfer).

Processing and Marketing

Proposals do not need to include processing and marketing of materials. However, if a Proposal includes processing and marketing of ~~yard waste~~, recycling or food waste, please answer the following questions. Processing Proposals must include marketing of material.

The City wishes to partner with a contractor which is committed to minimizing environmental impacts. These questions are meant to gauge the environmental and community impacts of any proposed processing facilities.

17. Yard waste processing facility

- ~~a) Describe your proposed processing facilities, methods and operations.~~
- ~~a) Complete **Form 6** describing current and anticipated future facility flow.~~
- ~~a) Identify key personnel that will be committed to facility management and their experience with organics processing.~~
- ~~a) Describe past operating experience with the processing method you would use for handling yard waste received under a City contract. Include location, length of time facility has been in operation, feedstocks and tonnages received, and evidence of successful product marketing.~~

18. Yard waste facility impacts and mitigation

- ~~a) What types and magnitudes of impacts do you anticipate from your facility and how would you mitigate them?~~
- ~~a) Specifically, what are your strategies for reducing environmental impacts such as odor, noise, leachate, traffic and pests?~~
- ~~a) Describe specific arrangements for back-up handling of material in the event of excess peakloads, site problems, etc.~~
- ~~a) Include a site plan and a map of the facility and surrounding area showing zoning and the location of nearby residences, hospitals, schools or other potentially sensitive uses.~~

~~b) Provide evidence of neighborhood/community acceptance of facility. Evidence of acceptance could include actions you have taken to communicate with the neighborhood/community and steps taken to address any neighborhood concerns. It could also include letters of support from community organizations.~~

~~b) Identify and explain any regulatory complaints or violations at this facility. How did you resolve these complaints or violations? What was the time frame it took to resolve the complaints or violations?~~

19. Yard waste permitting

~~a) If this is an existing facility, provide copies of existing SEPA documentation, building permits, and health department operating permits, and any other permits, environmental review or approvals required and their status. Document that your operations are in compliance with all existing permits.~~

~~a) If this is a new proposed facility, provide your anticipated schedule for submitting and receiving approval for SEPA documentation, building permits, health department operating permits and any other permits or approvals required.~~

20. Recyclable materials processing facility

a) Describe your proposed processing facilities, methods and operations.

b) Complete **Form 7** describing material quantities and flow

21. Recycling Facility impacts and mitigation

a) What types and magnitudes of impacts do you anticipate from your facility and how would you mitigate them?

b) Specifically, what are your strategies for reducing environmental impacts such as noise, odor and dust?

c) Include a map of the facility and surrounding area showing zoning and the location of nearby residences, hospitals, schools or other potentially sensitive uses.

d) Provide evidence of neighborhood/community acceptance of facility. Evidence of acceptance could include actions you have taken to communicate with the neighborhood/community and steps taken to address any neighborhood concerns. It could also include letters of support from community organizations.

e) Identify and explain any regulatory complaints or violations at this facility. How did you resolve these complaints or violations? What was the time frame it took to resolve the complaints or violations?

Chapter VIII - Proposal Forms

Proposers should organize all completed forms in the format outlined in **Chapter V, Section B Submitting Proposals**. Form 5 Collection Operations and Form 10 Service Prices will need to be duplicated and completed separately for each of the five collection areas as needed.

Proposers must complete all required and applicable forms for their Base Proposal:

Certification forms include *(signature and authorization required)*:

- Form 1 Proposer Commitment*(required)* and
- Form 2 Surety Intent *(required)*.

Background forms include:

- Form 3 Proposal Contact *(required)* and
- Form 4 Principal Staff *(required)*.

Operations forms include:

- Form 5 Collection Operations *(required for each collection area)*;
- ~~Form 6 Yard Waste Facility *(if proposing processing)*;~~
- Form 7 Recycling Facility *(if proposing processing)*;
- Form 8 Food Waste Facility *(if proposing processing)*; and
- Form 9 Subcontracted Operations *(required for each collection area)*.

Price forms include:

- Form 10 Service Prices *(required for each collection area)*;
- Form 11 Citywide Processing Prices *(optional)*; and
- Form 12 Other Service Prices *(required)*.

For Alternative Proposals, Proposers must complete separate versions of Form 10 Service Prices and any Operations forms that would have different responses than the Base Proposal.

C. Operations Forms

Proposers must describe collection operations for each collection area in Form 5, all facilities related to proposed processing in Forms 6-8, and all proposed partners and subcontractors in Form 9. The top of each form should contain the Proposer, Alternative, and collection area.

Form 5 Collection Operations (required)

The Proposer must complete five versions of this form - *one version for each of the five collection areas*:

- Area 1 North Seattle,
- Area 2 Central Seattle,
- Area 3 South Seattle,
- Area 4 North and Central Seattle (Area 1 & 2), and
- Area 5 South and Central Seattle (Area 2 & 3).

Additional collection operations forms should be completed for all Alternative Proposals. The top of each form should include the Proposer, Alternative (enter "Base" for Base Services), and collection area. Clearly note where trucks are used for more than one waste stream or collection area. Proposer should provide detailed descriptions of collection vehicles and procedures in responses to the questions in **Chapter VI, Section B**.

~~Form 6 Yard Waste Facility (if proposing processing)~~

~~The Proposer should complete this form for each collection area or combinations that are proposed for processing and for each facility that is proposed. The top of each form should include the Proposer, Alternative (enter "Base" for Base Services), and collection area.~~

Form 7 Recycling Facility (if proposing processing)

The Proposer should complete this form for each collection area or combination of collection areas that are proposed and for each facility that is proposed. The top of each form should include the Proposer, Alternative (enter "Base" for Base Services), and collection area.

Form 8 Food Waste Facility (if proposing processing)

The Proposer should complete this form for each collection area or combinations that are proposed for processing and for each facility that is proposed. The top of each form should include the Proposer, Alternative (enter "Base" for Base Services), and collection area.

Form 9 Subcontracted Operations (required)

The Proposer must complete five versions of this form - *one version for each of the five collection areas*. Principal Staff of subcontractors must be listed in Form 4.

Form 6 Yard Waste Facility (if proposing processing)

Location: _____ Operating company: _____

Materials facility is permitted to accept: _____ Materials facility is prohibited from accepting: _____

Projected Feedstocks and Capacity

	2000	2001	2002	2003	2004	2005	2006	2007
Project avg. Daily tons								
—Seattle contract (%)								
—Other sources (%)								
Peak daily tons (Spring)								
—Seattle contract (%)								
—Other sources (%)								
Avg. trucks/day								
Feedstock:								
Yard waste (%)								
Wood waste (%)								
Manure (%)								
Biosolids (%)								
Food waste (%)								
Other (%)								
Truck type:								
—Long-haul container (%)								
—Collection trucks (%)								
—Self-haul vehicles (%)								

If facility is not in King, Pierce, or Snohomish Counties:

—What will be the long-haul method? _____ % trucks _____ % trains

—What railheads will be used? _____

What are your tonnage limits from Health Department permits?

_____ through what year? _____

What are your facility limitations from SEPA and other environmental review?

_____ through what year? _____

Form 10 Service Prices - (required)**a) COLLECTION PRICES FOR BASE YEAR (4/00 - 3/01)**

Complete ALL PRICES for Base Proposal. These collection prices assume that the Proposer would collect all services in the collection area identified at the top of this page.

Collection prices without separated food waste

Garbage can collection	\$_____ /yr
Garbage can & detachable container collection	\$_____ /yr
Recycling curb/alley & apartment collection	\$_____ /yr
Yard waste collection	\$_____ /yr

Collection prices with separated food waste (Food waste from can customers only.)

Check only one¹:

	co-collect w/ garbage	collect w/yard waste	collect separately	other
Garbage can collection			\$_____ /yr	
Garbage can & detachable container collection			\$_____ /yr	
Yard waste collection			\$_____ /yr	
Recycling curb/alley & apartment collection			\$_____ /yr	
Separate food waste collection ²			\$ ³ _____	

¹Additional variations of food waste collection can be submitted as Alternative Proposals.

²Complete the "Separate food waste" price **only if collecting food waste separately**. (Otherwise, price should be part of the garbage or yard waste price depending on the collection method).

³Proposer must propose terms of a price for separate food waste collection.

b. PROCESSING PRICES FOR BASE YEAR (4/00 - 3/01)

All Prices are Optional. These processing prices assume that the Proposer would also conduct all collection services in the collection area identified at the top of this page. Additional processing-only prices can be proposed on Form 11.

Processing without food waste (negative price indicates Proposer pays City)

Processing recyclables from this collection area	\$_____ /ton
Processing recyclables from other collection areas	\$_____ /ton
Processing yard waste from this collection area	\$_____ /ton
Processing yard waste from other collection areas	\$_____ /ton

~~The City will transport yard waste from the City transfer station to the processing facility.~~

Processing with food waste (negative price indicates Proposer pays City)

Processing separate food waste from this collection area	\$_____ /ton
Processing separate food waste from other collection areas	\$_____ /ton
Processing mixed food and yard waste from this collection area	\$_____ /ton
Processing mixed food and yard waste from other collection areas	\$_____ /ton
Processing yard waste from this collection area	\$_____ /ton
Processing yard waste from other collection areas	\$_____ /ton

Proposer initials _____

Form 11 Citywide Processing Prices (optional)

These prices assume processing of a waste stream from all residents, with or without a collection contract.

Processing **all recyclables** \$_____/ton

| ~~Processing **all yard waste** \$_____/ton~~

Processing **all separated food waste** \$_____/ton

| ~~Processing **all mixed food and yard waste** \$_____/ton~~

| ~~(The City will transport yard waste from the City transfer station to the processing facility.)~~

Proposer initials _____

The processing facility shall conform with applicable zoning, Health Department and Puget Sound Air Pollution Control Agency regulations and any other applicable rules, regulations, or ordinances. If the Contractor is unable to meet Health Department regulations, or other pertinent state or local regulations and/or Contract stipulations, the Contractor shall arrange for processing of collected Recyclables at a facility that meets all such regulations and/or stipulations.

Section 420. Yard Waste Processing Facility.

~~The Contractor shall be responsible for processing Yard Waste collected by the Contractor and/or processing all Yard Waste material collected under City Contract at a permitted facility.~~

~~The Contractor shall process Yard Waste into a marketable product. Processing may include composting into a marketable soil amendment compost product or a component of a topsoil mix or more minimal processing into a product meant for direct land application on agricultural fields. Eligible Yard Waste may not be deposited as Garbage at a landfill or incinerator. Marketing of the product is at the Contractor's risk, expense and profit (or loss).~~

~~The processing facility shall conform with applicable zoning, Health Department and Puget Sound Air Pollution Control Agency regulations and any other applicable rules, regulations, or ordinances. If the Contractor is unable to meet Health Department regulations, or other pertinent state or local regulations and/or Contract stipulations, the Contractor shall arrange for processing of collected Yard Waste at a facility that meets all such regulations and/or stipulations.~~

~~To avoid disruption of the Yard Waste program through a temporary shutdown in processing, the Contractor shall have an agreement with another permitted processing facility for processing diverted material.~~

~~The Contractor's arrangements for processing Yard Waste shall be subject to review and approval of the City before the Contractor begins processing any Yard Waste, and the facilities shall be subject to inspection by City staff during business hours to determine compliance with this Contract and to verify reporting.~~

F. TRANSPORTATION AND MARKETING

(This section will be eliminated if Recyclables and/or Yard Waste transportation and marketing not part of this Contract.)

Section 500. Arrangements.

The Contractor is responsible for establishing transportation and marketing arrangements for the processed materials. Equipment utilized for storage and transport of materials to markets may be owned or leased by the Contractor or other parties.

materials for the year;

- 2) A discussion of public awareness activities and their impact on participation and recovered volumes;
- 3) A discussion of highlights and problems and measures taken to resolve problems and increase efficiency and household participation; and
- 4) An analysis of the Contract's impact, if any, on industries providing compost products in the region (*if Contractor responsible for Yard Waste or Food Waste processing*).

The Contractor and the City will cooperatively work on annual reports to the Seattle City Council dealing with implementation and operational issues.

H. COMPENSATION

Section 700. Payment for Collection Services in 2000.

The City shall pay the Contractor monthly for all collection services under this Contract an amount derived by adding the amounts in 1). through 6), and subtracting 7).

- 1) **Garbage Collection:** During the first year of the Contract (April 1, 2000 - March 31, 2001), the sum of (*insert first year price*) for collection of Garbage from all Structures;
- 2) **Yard Waste Collection:** During the first year of the Contract (April 1, 2000 - March 31, 2001), the sum of (*insert first year price*) for collection [~~and processing~~] of Yard Waste from all Structures subscribing to Yard Waste collection service.;
- 3) **Recyclables Collection:** During the first year of the Contract (April 1, 2000 - March 31, 2001), the sum of (*insert first year price*) for collection [and processing] of Recyclables from all Structures participating in the Recyclables collection service;
- 4) **Food Waste Collection:** (*This section will be eliminated if Food Waste Collection not part of this Contract*) Beginning (*insert the year the collection begins and time period initial payment covers*) the sum of (*insert collection price*) for collection [and processing] of Food Waste from all Structures participating in the Food Waste collection service;

The bond shall be for the use and benefit of the City, with a surety company authorized to do business in the State of Washington and acceptable to the City. Said bond shall be conditioned that such Contractor shall faithfully perform all of the provisions of this Contract and pay all laborers, mechanics, subcontractors, material men and all persons who shall supply such Contractor or subcontractors with provisions and supplies for the performance of this Contract, and shall be further conditioned that any person(s) performing such work or services, said bond shall contain appropriate recitations that it is issued pursuant to this Section of this Contract, that it shall be construed to meet all requirements specified herein and that any condition or limitation in such bond which is in conflict with the conditions and requirements of this Section is void. Such bond shall be submitted to, and subject to approval of the City Attorney's Office prior to its effective date.

Failure of the Contractor to furnish and maintain said Performance and Payment Bond shall be considered a material breach of this Contract and grounds of its immediate termination at the option of the City.

Section 910. Default of Contractor.

This Section is independent, notwithstanding any other provisions of this Contract. The Contractor may be held in default of the Contract in the event the Contractor:

- 1) Fails to perform ninety percent (90%) the collections required by this Contract and appears, to the City, to have abandoned the work, or to be unable to resume collections within forty-eight hours;
- 2) Has failed on three or more occasions of three (3) working days duration each, in any year, or fifteen (15) days in a calendar year to perform the collections required by the Contract; except as provided in Section 143;
- 3) [Is unable to accept, for any period of time, ~~Yard Waste~~, [Food Waste], or [Recyclables] for processing and as a result of such non-acceptance, collection of ~~Yard Waste~~, [Food Waste], and/or [Recyclables] is suspended]; or
- 4) Repeatedly neglects, fails, or refuses to comply with any of the material terms of the Contract, after having received notice of its obligation to do so.

To initiate proceedings under this Section, the City shall give notice to the Contractor and its surety of the location, time, and date within the following seven calendar days of a public hearing at which the Contractor may show cause why it should not be declared in default. In the event the Contractor fails to show, to the satisfaction of the City, why the Contractor should not be declared to be in default of this Contract and City may make such declaration.

In declaring the Contractor to have defaulted on the Contract, the City also may order the Contractor to discontinue further performance of work under the Contract and transfer the